

COMMONWEALTH OF KENTUCKY
PERSONNEL CABINET
200 Fair Oaks, Suite 517 - Frankfort, Kentucky 40601

REQUEST FOR SPECIAL TESTING ACCOMMODATIONS

Complete this form if you need special testing accommodations.

The information that you provide will not be given to the hiring agencies. It will be used only to provide testing accommodations. You should answer only the questions that pertain to your needs.

NAME: _____ SOCIAL SECURITY NUMBER: _____

What test(s) do you want to take? (List Titles) _____

Where do you want to test? _____

When do you want to test? _____

What is the reason for special accommodations? _____

Will you need accommodations for:

- | | | |
|--|-----------------------------|------------------------------|
| a. Reading test instructions or questions? | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| b. Asking or answering questions? | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| c. Sitting for several hours? | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| d. Other _____ | | |

What type of accommodations do you need? (Please indicate all that apply.)

- | | | |
|--|---|---|
| a. Do you need an interpreter? | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| If yes, do you prefer? | <input type="checkbox"/> American Sign Language | <input type="checkbox"/> Signed English |
| b. Do you need to use a visual tech? | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| c. Do you need an exam in Braille? | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| d. Do you need an exam tape recorded? | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| e. Do you need an exam in large print? | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| f. Other _____ | | |

How do you want to mark your answers?

- ☐ Mark answers on a regular answer sheet.
☐ Mark answers with Braille writer.
☐ Record answers on a tape recorder.
☐ Mark answers on a large print answer sheet.

SIGNATURE: _____ DATE: _____

Requesting testing accommodations will **NOT** affect your score on the examination.